
**MINUTES OF THE FEBRUARY 19, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chairman, Dean Wendle called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, February 19, 2008 at the Table Rock Campus, 206 Conference Room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Wendle, Pat Ashley, Sharon Davidson, Pat Huycke, and Kevin Talbert. Board members David Trump and Joseph Zagorski were absent due to pre-arranged plans. Advisory Committee members Skip Patterson and Midge Renton attended.
3. **Introduction of Guests and Public Comment** – Student representatives in attendance were Johann Canjura and Gerald Potts; RCC management, faculty and staff included Peter Angstadt, Kori Bieber, Margaret Bradford, Galyn Carlile, Cheryl Markwell, Linda Renfro, Ron Robson, Lisa Stanton, Claudia Sullivan, Lynda Warren and Denise Nelson. There were no classified or faculty representatives in attendance. No public comment.
4. **Presentations/General Discussion** – Ron Robson, Faculty member, Criminal Justice program, provided a presentation on the Reserve Officer Law Enforcement Academy (copy of presentation on file) as follows:
 - The mission of the Reserve Officer Law Enforcement Academy (ROLEA) is to deliver a high quality program of training for the benefit of law enforcement agencies served by Rogue Community College.
 - The ROLEA Advisory Board
 - Program Overview
 - Program Enrollment
 - Resources and Agency Participation
 - Academic Credit
 - Benefits of Partnering with Police Agencies – Police reserves are trained to a high standard. Opportunity to screen police applicants before making hiring decisions. Extra police coverage for agencies with limited resources. Extra police coverage for special occasions.
 - ROLEA benefits individual police reserves by providing an opportunity for volunteers to serve their communities and provides a doorway into the police profession.
 - ROLEA is a strong link to our regional law enforcement agencies. There are currently 12 students in this program.

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5. Committee Advisory Reports

A. Students, Faculty, Classified

Student Report: Student representative Johann Canjura reported student government is currently working on the Star of Stars and Rock the Block events. Representatives are also discussing an alternative look for the RCC Osprey (mascot). Kori Bieber added the 7th annual *Educacion, Uno Mundo de Oportunidades* (Education, A World of Opportunities) event was very successful with 330 Hispanic high school students in attendance. This event came in under budget and all preparations were completed on time.

Faculty Report: None

Classified Report: None

B. Advisory Committee, Josephine and Jackson Counties

Josephine County: Midge Renton reported this committee met and primarily discussed the Illinois Valley Business/Entrepreneurial Center (IVBEC). She commented that Advisory Committee members Jerry and Sharon Work provide very good input regarding this project.

Jackson County: Skip Patterson reported this committee met and discussed the RCC/SOU Higher Education Center scheduled to be completed July 2008.

C. Facilities

a) **RCC/SOU Joint Facility Advisory Council** – Pat Huycke reported completion of the facility is ahead of schedule. Pat also provided an update on signage. The reader board was approved by the architect and will be presented to the City of Medford for approval. A grant request has been submitted to Meyer Memorial Trust in the amount of \$575,000. Skip Patterson reported the sidewalk will be completed by the time the building is done. Dean Wendle reported the artwork has changed somewhat to reflect southern Oregon symbols. He commented the working relationship between RCC and SOU has been very positive.

b) **RCC/SOU Oversight Committee** – No report at this time.

D. Finance and Audit Committee – Kevin Talbert reported he is pleased to see the budget is on track to date. Even though the balance in the reserve fund is lower than it should be, we're taking the right steps toward increasing the amount. Kevin complimented staff on their efforts to contain the budget.

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- E. Board Executive Committee** – Dean Wendle reported this committee met and reviewed the proposed Board meeting agenda. Revised architectural drawings of IVBEC were also discussed.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported the future of capital construction funding for community colleges is undetermined. There has been a decline in revenue forecasts for the state. It is anticipated legislators will pass a bill that waives tuition and fees for families of veterans killed or disabled since 9/11/01. Chairman Wendle asked staff to obtain copies of resolutions passed by other community colleges in support of this bill and to place this subject on the March Board of Education meeting agenda.
- G. Foundation** – The Foundation will be meeting 2/20.
- H. Strategic Planning** – Sharon Davidson reported the Strategic Planning committee met and presented ideas regarding a new mission statement. All subcommittees of this group have been actively meeting. Mary O’Kief has done a wonderful job leading this process. Peter commented all information will be presented to the Board and Board members will have an opportunity to review and discuss the work of the Strategic Planning committee.
- I. President’s Evaluation Committee** – Pat Huycke reported this committee met and is making good progress. A timeline has been developed and forms are completed. The committee will soon be collecting data. The committee anticipates having information ready for the May Board meeting.

6. Consent Agenda

Kevin Talbert moved, seconded by Pat Huycke, that the RCC Board approve the consent agenda as follows:

- A. January 15, 2008 Board Meeting Minutes
- B. Human Resources - None
- C. Grants
 - a. Perceptions of the Past – The Autzen Foundation (Art Gallery)
 - b. Perceptions of the Past – Josephine County Cultural Coalition Planning Commission (Art Gallery)
 - c. Art Works (Art Gallery)
- D. Financial
 - a. Monthly Financial Data Report – January 2008

The motion was carried 5 to 0.

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7. Other Action/Information Items

A. Approve Board Policy IV.A.070 – Financial Report (Second Reading)

Pat Ashley moved, seconded by Pat Huycke, that the RCC Board adopt Resolution No. B57-07/08 approving Board policy Article IV.A.070, Financial Report.

The motion was carried 5 to 0.

B. Acceptance of 2008-2012 Academic Calendar

Pat Huycke moved, seconded by Pat Ashley, that the RCC Board adopt Resolution No. P70-07/08 accepting the 2008-2012 Academic Calendar as presented.

The motion was carried 5 to 0.

C. Review Proposed 2008/09 Tuition

Lynda Warren described proposed changes to tuition. No action taken – first reading.

D. Review Proposed 2008/09 Fees

Lynda Warren described proposed changes to the student fee schedule. No action taken – first reading.

8. President's Report

A. Campus Leaders' and Recognition Report - See February 2008 report (on file).

B. Administration/Organization/Information Items

Peter discussed the following items:

a) President's Monthly Report:

- Peter attended the State Board meeting on 2/15 and had the opportunity to address the Board regarding RCC's \$1.89 million Strategic Fund request. CCWD will now make a recommendation on the request and it will be presented again at the next State Board meeting. Discussion occurred regarding steps to take to ensure CCWD and State Board have everything they need from RCC to make a decision. Peter will contact Cam Preus to confirm CCWD has all of the information they need and get direction from her if she has additional suggestions to offer.

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- b) FTE Report – (see file) There has been a slight increase in FTE primarily due to modular and distance education delivery. There has also been a concentrated effort to increase recruitment.
- c) Pat Ashley provided an overview of the Southern Oregon Business Conference. Future plans for the physical appearance of downtown Medford were presented. The new RCC/SOU Higher Education Center will be in the Educational/Cultural District, there will be an identified district area for small downtown shops and the Business District will be centered around Lithia. It is anticipated that downtown traffic will increase. Progressive cities were analyzed. The tools utilized to conduct the analysis could also be used by an educational institution. Key points utilized in the analysis were:
- Intellectual Capacity
 - Innovation
 - Communication
 - Uniqueness

Pat believes it is important for Board members to reach out to the communities we serve by speaking to rotary clubs and other civic organizations.

- d) Dean Wendle reported Paradise Ranch, near Grants Pass, is developing a Jack Nicolas designed golf course. This could provide an opportunity for professions in culinary arts, the high-end service industry, landscape maintenance and resort management.
- e) A letter regarding the OSBA Insurance Trust Fund from Paul Fisher, serving as President of the OEA UniServ Council, was distributed in Board packets as an information item to the Board. No action taken at this time. Dean Wendle will speak with Andrea Henderson, OCCA Executive Director, regarding this.

9. Executive Session – None

10. Old Business

A. Pending Items

- a. Board of Ed Ethics Policy – This was added to the Pending Items list last fiscal year. It was determined it is good practice to review and discuss this periodically. This will remain on the Pending Items list until the next Board Retreat. The topic of “Marketing” will be added as an agenda item for the next Board Retreat.

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- b. Board Self-Evaluation – Staff has gathered sample forms for this process and is working with Chairman Wendle on this project for the next Board Retreat.
- c. Differential Tuition –Staff will put together information regarding this topic for discussion at the next Board Retreat (Cheryl Markwell assigned to the task of obtaining information from other Oregon community colleges.)

Discussion occurred regarding transferrable credits to SOU. Cheryl Markwell reported SOU recently published courses they will accept which is much broader now.

11. New Business

A. RCC Foundation Financial Support

Peter Angstadt provided background information and explained when the college was faced with cutting the budget by \$2.7 million; difficult decisions had to be made. The amount of \$46,000 (apx.) budgeted for Foundation support was included in the budget reduction. In an effort to assist the Foundation, the Financial Aid department has resumed the administrative task of monitoring scholarships. Foundation Board members have expressed concern regarding the loss of financial support from the college when the Foundation is undergoing a fundraising campaign.

Pat Huycke is a proponent of supporting the Foundation administratively. He suggested looking at other ways the college can provide assistance to the Foundation without additional cost. If additional funding is approved, he believes it would be advantageous to tie this one-time funding to a specific project.

Kevin Talbert recalled a meeting with Foundation members in which they expressed the need for administrative support with monitoring scholarships. Peter confirmed college staff (Financial Aid) has already assumed responsibility for this task.

Midge Renton commented that the majority of Foundation funds are restricted.

Pat Huycke moved, seconded by Sharon Davidson, the Board approve \$40,000 one-time funding based on a specific annual project proposal and budget.

Kevin Talbert made the suggestion of writing a letter to the Foundation indicating the college will provide \$40,000 in one-time funding for the purpose of the Foundation's fundraising campaign in lieu of the motion on the table.

After discussion, it was determined to proceed with the motion.

A roll call vote was conducted. The motion carried 4 to 0 with Kevin Talbert abstaining.

Dean Wendle commented on the importance of showing continued appreciation to the Foundation.

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B. ACCT Conference

Kevin Talbert is interested in submitting a proposal to make a presentation at the conference, to be held in New York City in October, on the RCC/SOU Higher Education Center. He commented the RCC/SOU joint partnership is an innovative project and would provide a good presentation at the conference. He would like to develop the proposal with input from others. Peter indicated Galyn Carlile, Cheryl Markwell and Lynda Warren could provide assistance with the proposal. Board members agreed this would make a good presentation and thanked Kevin for his efforts in advance.

12. Board Round Table – The Entrepreneur Program at Spokane Community College was mentioned. It was suggested this would be something to look into. Staff will research.

13. Adjournment – The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Dean Wendle, Chairman, RCC Board of Education

Dated: March 18, 2008
